

## Grants 4 Teachers Application

Please review "Grants 4 Teachers" information on our website before beginning the proposal process ([www.cfaac.org](http://www.cfaac.org)). The grant proposal process is easy and the grant is awarded directly to the school on behalf of a teacher. Grants will be awarded from a minimum of \$100 to a maximum of \$500. There will be two grant cycles during the 2011/2012 school year. Applications are due September 30<sup>th</sup>, 2011 for the first cycle and February 17<sup>th</sup>, 2012 for the second. A teacher may apply for a grant for both grant cycles even if he/she receives a grant in a previous grant cycle. A teacher may apply for more than one grant if he/she has more than one idea, but in most cases only one grant will be given to a teacher per grant cycle.

All teachers working for Anne Arundel County Public Schools may apply, including but not limited to special needs teachers, music, art, etc. Projects that appear to have already begun or that have been funded elsewhere will not be accepted. Please note that, if funded, a narrative and financial report, with receipts attached, will be required. Keep in mind that many teachers and schools are eligible to apply. Since the Foundation has a limited amount of money to work with, not all good ideas can be funded. Please contact the Community Foundation office if you have any further questions.

Date Submitted \_\_\_\_\_ Amount Requested \$ \_\_\_\_\_

Teacher's Name \_\_\_\_\_ Email \_\_\_\_\_

School Name \_\_\_\_\_ Phone \_\_\_\_\_

School Address \_\_\_\_\_

Grade Level / Subject \_\_\_\_\_ Number of Students Served \_\_\_\_\_

Principal's signature \_\_\_\_\_

**Please provide the following information regarding this grant request:**

- A short description of the project, including goals / objectives: (use separate page as needed or type directly into this document and then save as a pdf).
- A list of other sources of support for this project, either pending or secured, and for what those sources will pay.
- Projected dates of the project's beginning and ending.
- Will this project be implemented one time, or can it be repeated in subsequent school years?

Please list all expenses that are to be covered by this request:

Item Name	Cost per Item	Total Price
<b>Total All Items*</b>		

\* Should equal total amount requested.

Grants requests will be reviewed within 30-40 business days. Grants may be submitted via mail to 914 Bay Ridge Road, Suite 220, Annapolis, MD 21403, fax at 410-280-1104 or e-mail to Jan Hoffberger at [jan@cfaac.org](mailto:jan@cfaac.org). Teachers receiving grants will be required to submit a brief report and will be asked to submit photos and testimonials at the completion of the project.